

## **RECORD OF PROCEEDINGS**

# **KREMMLING FIRE PROTECTION DISTRICT**

## **REGULAR BOARD MEETING**

Thursday, June 11, 2015

Board Members Present: Don Eggers, Mike Clark, and Jim Sloan.

Board Members Absent: Rich Rosene and Scott Spade.

Others Present: Fire Chief Tony Tucker and Administrative Assistant Sharon Cesar.

The meeting was called to order at 6:07 p.m. by President Don Eggers.

### **APPROVAL OF MINUTES**

The minutes of the May 14, 2015 Regular Board Meeting were read.

A MOTION TO APPROVE THE MINUTES AS AMENDED FOR THE MAY 14, 2015 REGULAR BOARD MEETING WAS MADE BY SLOAN. SECONDED BY CLARK. MOTION CARRIED.

### **TREASURER'S REPORT**

The Treasurer's Report was presented. The monthly bills were presented.

A MOTION TO ACCEPT THE TREASURER'S REPORT DATED THURSDAY, JUNE 11, 2015 AND PAY THE DISTRICT BILLS IN THE AMOUNT OF \$34,800.59 WAS MADE BY CLARK. SECONDED BY SLOAN. MOTION CARRIED.

It was noted to that the line item for immunizations in the 2016 budget needs to be increased to \$1,000.00.

### **CHIEF'S REPORT**

Runs to date: 32.

Administration: The VFA Grant items have all been received and the request for reimbursement will be submitted.

The uniforms have all been received.

We recently had two firefighters resign. There are now a total of 17 firefighters and one cadet including the chief.

The Mutual Aid Agreement between the Kremmling Fire Protection District and Lake Dillon Fire Protection District was signed and took effect June 1, 2015.

HB15-1348 concerning Special Districts was signed by the Governor and a copy was given to the Board for their review.

Operations: Firefighters are continuing with wildland training. Firefighters are also training on extrication and low angle.

E-421 is back in service. Tucker will be doing individual training with the qualified drivers to avoid any further damage to the truck.

Everything seems to be set for Kremmling Days and the Board was asked to help serve at the BBQ on Friday at 5:45 p.m.

### **POLICY & PROCEDURE HANDBOOK**

The Board continued to review and make updates to the Handbook.

### **DISCUSSION ON ADDING A PART TIME EMPLOYEE**

Tucker asked the Board to consider hiring an employee to work approximately 24 hours per week at \$20 per hour to assist him in his duties. Some of the benefits of an additional employee would be:

## **RECORD OF PROCEEDINGS**

### **KREMMLING FIRE PROTECTION DISTRICT**

- Part Time Administration/Training Director

Regular Board Meeting  
June 11, 2015  
Page 2 of 2

- Having a second qualified firefighter in house to respond to runs during the day.
- Additional IT services
- Coverage for Tucker to take a vacation.

The Board discussed how to work it into the budget. The Board asked Tucker to come up with a job description so they would have more of an idea of what this position would include.

#### **APPOINT F&W INSURANCE AS INSURANCE BROKER FOR WORKERS' COMP.**

F&W Insurance has offered to become our exclusive insurance broker with respect to our Workers' Compensation Insurance Program. It would give Dudley Locke and Sue Silverthorne access to our policy, claims, etc. They would be the "middle-people" between us and Pinnacol and help monitor claims and such.

Cesar is to contact Pinnacol Insurance to see what the pros and cons would be if we opted to have F&W Insurance as our broker for Workers' Compensation.

#### **NEW BUSINESS**

There is a possibility that we could lose two additional firefighters from the Old Park Substation. If this happens, there needs to be a discussion on the feasibility of keeping the Old Park Substation open with only one firefighter responding from that station.

There being no further business the meeting was adjourned at 6:52 p.m.

Respectfully submitted,

Richard A. Rosene, Secretary